

KILLDEER PUBLIC SCHOOL

2020-2021 HEALTH & SAFETY SCHOOL REOPENING GUIDELINES

DRAFT: July 27, 2020

Killdeer School Families,

It has been a challenge for our entire community since March, but we hope you have found ways to cope and embrace this new normal. Thank you to the students, staff, parents, and community members who have helped us succeed in these difficult times. The 2019-2020 school year was challenging but we are proud of our students and their educational accomplishments.

The challenge now is planning for what school will look like during the 2020-2021 school year. This is a daunting task as we all realize how the impact and response to COVID-19 has changed rapidly over the past four months. This plan will try to address these challenges, while providing a flexible framework to guide our response over the next school year.

Currently, Dunn County and the Killdeer School District is classified by ND CDC and the SW Health District Unit as Low Risk/New Normal (Code Green). Having a “Code Green” status; state officials encourage schools to open and instruct students using the face to face instructional model. Not only for academics, but also for social and emotional purposes we are compelled to strive to return to an in-person model. Yet, we cannot disregard that the health and safety concerns associated with the virus remain. The district must consider all practical steps to keep our school from contributing to virus spread in our community.

This plan presents many hours of critical thinking, research, modeling, and work by our educators, staff, school board and other educational personnel across the state.

We realize that reviewing this plan may not address every question you have. We recognize some concepts and actions may be polarizing, and there are strong opinions about what the school should do or should not. But we must remain open to what is possible and consider all options so we can move forward.

Thank you for your time reviewing this plan. We encourage everyone to ask questions and communicate their concerns as we move forward. Together, our school can provide quality education to our children in a safe manner, if we work together to solve problems.

Respectfully,

Mr. Jeff Simmons, Superintendent

Pam Kukla, School Board President

Basic Health and Safety Guidance for School, Home and Out in Public

The district strives to provide a healthy and safe environment for all who occupy our school. The following guidelines are intended to provide a framework for the district's response to COVID-19.

Best Intentions

Despite taking every reasonable precaution, there is not a guarantee that our school will be without risk as it relates to COVID-19. The virus will be present on our buses and in our classrooms. In certain situations, social distancing is not possible in a school setting. Our actions, as outlined in this plan, will not prevent any student or staff member from being in contact with the virus.

- Protect Yourself and Others
- Wash your hands often with soap and water for at least 20 seconds especially after blowing your nose, coughing, or sneezing
- Avoid touching your eyes, nose, and mouth
- Students are encouraged to wash their hands often throughout the day at school as well as home
- Avoid close contact
- Keep social distance from others
- Sharing of items & materials should be limited as much as possible
- Cover coughs and sneezes with a tissue or use the inside of your elbow
- Throw tissues away and wash hands or use hand sanitizer to prevent spread

Health Check: To accomplish our goal of reopening our schools and keeping them open, it will be important for students, staff, parents, and patrons to do their part by following health guidance and monitor their health.

As students and staff prepare for school each day, they ask themselves these questions:

- **Since your last day in school have you had any of these symptoms that are NOT attributed to another condition?**
 - Fever (a fever is considered having a temperature of 100.4 or greater)
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Congestion or Runny Nose
 - Nausea, Vomiting, or Diarrhea
 - Muscle or Body Aches
 - Headache
 - Sore Throat
 - New loss of taste or smell
- **If the answer is yes to any of these symptoms, we ask that:**
 - You DO NOT send your child to school
 - Contact your healthcare provider for guidance to determine if testing for COVID-19 is recommended
 - If you choose not to follow up with a healthcare provider,
 - you will be excluded from school for 10 calendar days from their last known exposure and must be fever free for 24 hours (without the use of fever reducing medications) and have improvement of symptoms, whichever is longer
 - OR provide proof that the symptoms are not COVID related and do not require exclusion.
- **If your child has had close contact (within 6 feet for more than 15 minutes, or any physical contact) with someone testing positive for COVID-19, we ask that:**
 - You DO NOT Send your child to school UNTIL your child has isolated for 14 calendar days and experiences no COVID-19 symptoms.
 - COVID testing is recommended 7-10 calendar days after their last known exposure.

- Even if a close contact tests negative, they must still complete their 14-calendar day quarantine. *It can take up to 14 days to develop COVID after being exposed.*
- If symptoms do develop during the isolation period, follow instructions above for seeking medical guidance and possible testing for COVID-19.
- A student will still be considered a close contact even if a mask is worn and/or a sneeze guard is in place. These students will still need to quarantine.
- If a parent or other household member tests positive, the child must stay out of school for the case's isolation period (10 calendar days from onset) plus the child's quarantine period (14 calendar days) for a total of 24 calendar days.
- **If your child has tested positive for COVID-19 OR was directed by a healthcare provider to stay home, we ask that:**
 - You DO NOT send your child to school UNTIL:
 - The student has been excluded from school for 10 days (isolation period) after onset of symptoms (if no symptoms, then exclusion is ten days after collection date of test) and be fever free for 24 hours (without the use of fever reducing medications) and have improvement of symptoms, whichever is longer.
 - Your medical provider has determined a different illness than COVID-19 and cleared your child to return to school.

Responding to a Confirmed Case of COVID-19: An important part of limiting the spread of COVID-19 in our community is identifying those who may be sick, infected or who have been exposed.

Students/Family

- If your child has tested positive for COVID-19 we ask that:
 - You do not send your child to school
 - Notify the school of the positive test
 - Follow guidance from your health provider regarding isolation and contact tracing

School District

- School personnel will alert Administration and District COVID Coordinator
- District COVID Coordinator will contact local health officials and will assist Public Health with contact tracing and investigation
- District will coordinate efforts to communicate to staff, students, and parents the possible exposure to COVID-19 while maintaining confidentiality as required by the Family Education Rights and Privacy Act (FERPA), Health Insurance Portability and Accountability Act (HIPAA), and the Americans with Disabilities Act (ADA).

Criteria Risk Indicators:

If 4% of the school population is either COVID positive or considered close contact, the school will move from green (low risk) to yellow (moderate risk) at the discretion of the administration.

If 10% of the school population is either COVID positive or considered close contact, the school will move from yellow (moderate risk) to red (high risk) at the discretion of the administration.

If a class has a greater than 50% of student who are either COVID positive or considered close contact, the entire class will quarantine for 14 calendar days.

Phase I – Critical/High Risk School Closed	Phase II – Moderate Risk School Open	Phase III – Low Risk/New Normal School Open
Greater than 10% of the population is either COVID positive or close contact	10% of the population is either COVID positive or close contact	4% or less is considered positive or close contact

School-Based Operation Status

Phase I (Critical/High Risk)	Phase II Moderate Risk	Phase III Low Risk/New Normal
---------------------------------	---------------------------	----------------------------------

<ul style="list-style-type: none"> • Full School Closure <ul style="list-style-type: none"> • Classrooms • School • District Office • 14-day quarantine • After quarantine period, re-evaluate on return to Phase 	<ul style="list-style-type: none"> • Individual classrooms may be closed • Alternative schedules will be implemented as necessary <ul style="list-style-type: none"> • Schedules and protocols to reduce class sizes, minimize numbers of students in hallways, etc. 	<ul style="list-style-type: none"> • Schools Open (Face-to-Face with all students)
--	--	---

Educational Delivery

Phase I School Closed	Phase II School Open	Phase III School Open
<p>Students and Teachers will move to Distance Learning Plan</p> <p><i>Special populations (SpEd, Title I, etc.) could possibly receive some scheduled services in the school building provided health and safety protocols would be in place.</i></p>	<p>Students and Teachers will move to a blended learning module:</p> <ul style="list-style-type: none"> • Last names A-K will have traditional Face-to-Face Instruction Mon and Wed; Last Names L-Z will have traditional Face-to-Face Tues and Thurs. All off days will be online/distance learning • Teachers will be in school 5 days per week 	<p>Traditional Face-to-Face Instruction</p> <ul style="list-style-type: none"> • Students will be instructed to use Schoology in the event of possible distance learning

Instructional Information

Phase I School Closed	Phase II School Open	Phase III School Open
<ul style="list-style-type: none"> • Students will receive all their assignments and work through Schoology and Office 365 Teams 	<p>Students who are in school will receive all their assignments and work face-to-face in school. Students who are not in school will have obtained information from teachers the day prior.</p>	<ul style="list-style-type: none"> • All teachers will introduce and incorporate Schoology resources into instruction their weekly instruction

	<ul style="list-style-type: none"> • Inform parents/families of minimized contact measures. • Increased isolation measures within building & classrooms. • Increase use of distance learning tools. • Reduced academic expectations to more closely mirror Phase I workload, etc. • Prep students for 2 week closure plans. (Expected schedule of homework, Teams meetings, etc.) 	<ul style="list-style-type: none"> • Train students on schedules/responsibilities, etc., should Phase Yellow or Red be initiated.
--	--	--

Health Protocols

Phase I School Closed	Phase II School Open	Phase III School Open
Not Applicable, school closed	<p><u>Staff/Students</u></p> <ul style="list-style-type: none"> • Face-coverings REQUIRED under the following conditions: <ul style="list-style-type: none"> • Students presenting symptoms will be required to wear a mask and will be quarantined until they are pick up • 6-foot distancing cannot be maintained • Close proximity longer than 15 minutes • Dealing with ill individuals • Prompt notification to school personnel about illnesses • Any other conditions that may cause concern • Health screening and temperature check completed each morning outside of school by parent/guardian <ul style="list-style-type: none"> • Early notification to administration to ensure proper coverage • Immediate notification to administration if directly exposed to COVID-19 	<p><u>Staff/Students</u></p> <ul style="list-style-type: none"> • Students presenting symptoms will be required to wear a mask and will be quarantined until they are pick up • Face-coverings are RECOMMENDED under the following conditions: <ul style="list-style-type: none"> • 6-foot distance cannot be maintained • Close proximity longer than 15 minutes • Dealing with ill individuals • Prompt notification to school personnel about illnesses • Avoid congregate areas and groups • Health screening and temperature check completed each morning outside of school by parent/guardian <ul style="list-style-type: none"> • Early notification to administration to ensure proper coverage • Immediate notification to administration if directly exposed to COVID-19 <p><u>Communication to families</u></p>

	<p><u>Communication to families</u></p> <ul style="list-style-type: none"> • Notification via telephone, email, School website, and School Facebook page 	<ul style="list-style-type: none"> • Notification via telephone, email, School website, and School Facebook page <p><u>At Risk Students</u></p> <ul style="list-style-type: none"> • Identified at risk students will have the opportunity to continue learning via a distance learning platform
--	--	---

Hygiene

Phase I School Closed	Phase II School Open	Phase III School Open
Not applicable – School Closed	<ul style="list-style-type: none"> • Teachers will instruct students on proper hygiene techniques and review techniques including the following: <ul style="list-style-type: none"> • Proper hand washing <ul style="list-style-type: none"> • -Students should wash hands often • Use of hand sanitizer <ul style="list-style-type: none"> • After touching frequently used items or surfaces • EACH time you ENTER or LEAVE a room • Avoid touching face • Sneeze or cough into a tissue or the inside of elbow • Students will NOT share supplies (pencil, notebook, book, eraser, glue, crayons, etc) • Drinking fountains will be disabled but students will have access to re-usable bottle filling station 	<ul style="list-style-type: none"> • Teachers will instruct students on proper hygiene techniques and review techniques including the following: <ul style="list-style-type: none"> • Proper hand washing <ul style="list-style-type: none"> • -Students should wash hands often • Use of hand sanitizer <ul style="list-style-type: none"> • After touching frequently used items or surfaces • EACH time you ENTER or LEAVE a room • Avoid touching face • Sneeze or cough into a tissue or the inside of elbow • Students will NOT share supplies (pencil, notebook, book, eraser, glue, crayons, etc) • Drinking fountains will be disabled but students will have access to re-usable bottle filling station

Physical Distancing/Group Size

Phase I School Closed	Phase II School Open	Phase III School Open
Not applicable – School Closed	<ul style="list-style-type: none"> • Social distancing where possible • Controlled movement where possible (classes, hallways, common areas) • Group gatherings will not take place (No assemblies, field trips, etc.) • Promote & practice daily hygiene and sanitation & COVID-19 hygiene education • Stagger recess, lunch, specials, schedules • Maximum space between students will be practiced as much as possible • Special Services (SpEd/Interventions) will continue as pull-out services • Students will carry notebooks in backpacks, textbooks will stay in classrooms to limit/eliminate use of lockers 	<ul style="list-style-type: none"> • Promote & practice daily hygiene and sanitation methods and COVID-19 hygiene education • Limit group gatherings (assemblies, field trips, etc.) • Stagger recess, lunch, specials schedules • Maximum space between students will be practiced as much as possible • Special Services (SpEd/Interventions) will continue as pull-out services

Cleaning Protocol

Phase I School Closed	Phase II School Open	Phase III School Open
<ul style="list-style-type: none"> • Schools will be thoroughly cleaned, disinfected, and shut down until further notice 	<ul style="list-style-type: none"> • Daily & hourly routine classroom cleaning procedures by students & teachers. (Shared tools, materials, etc.) • Increased cleaning of frequently touched surfaces (Ex. Keyboards, phone receiver, door handles, etc) • Nightly disinfecting of classrooms and common areas • Hand sanitization stations in each classroom and common area • Sanitation cleaning materials provided in every classroom • Bathrooms will be disinfected twice daily 	<ul style="list-style-type: none"> • Daily & hourly routine classroom cleaning procedures by students & teachers. (Shared tools, materials, etc.) • Increased cleaning of frequently touched surfaces (Ex. Keyboards, phone receiver, door handles, etc) • Nightly disinfecting of classrooms and common areas • Hand sanitization stations in each classroom and common area • Sanitation cleaning materials provided in every classroom • Bathrooms will be disinfected twice daily

Food Services

Phase I School Closed	Phase II School Open	Phase III School Open
<ul style="list-style-type: none"> Lunch delivery to students as requested and at regular rates. 	<ul style="list-style-type: none"> Staff REQUIRED to wear face-coverings during service Breakfast and Lunch plated by kitchen staff & served in cafeteria Plexi-glass placed on serving window No self-serve items will be available Lunch service times staggered to permit social distancing No visitors allowed to eat with students Gym may need to be utilized to accommodate student numbers 	<ul style="list-style-type: none"> Staff RECOMMENDED to wear face-coverings during service Breakfast and Lunch plated by kitchen staff & served in cafeteria Plexi-glass placed on serving window No self-serve items will be available Lunch service times staggered to permit social distancing No visitors allowed to eat with students

Access to Buildings

Phase I School Closed	Phase II School Open	Phase III School Open
Not Applicable – School Closed	<p><u>Visitors</u></p> <ul style="list-style-type: none"> No visitors past entry point Visitors REQUIRED to wear face-coverings if entering the building Later Arrival – Guardian will bring student no further than front entrance. Early Pick-up- Guardian will wait by front entrance for student 	<p><u>Visitors</u></p> <ul style="list-style-type: none"> Limited visitor access (by appointment; official school business only) Visitors RECOMMENDED to wear face-coverings if entering the building Later Arrival – Guardian will bring student no further than front entrance. Early Pick-up- Guardian will wait by front entrance for student

Activities/Facility Use

Phase I School Closed	Phase II School Open	Phase III School Open
<p>Not Applicable – School Closed</p> <ul style="list-style-type: none"> All school sponsored activities and practices suspended until further notice No outside use of the facility 	<ul style="list-style-type: none"> School sponsored activities and practices continue under the NDHSAA Guidelines Fans are encouraged to use social distancing practices and sit as family groups No outside use of the facility 	<ul style="list-style-type: none"> School sponsored activities and practices continue under the NDHSAA Guidelines Fans are encouraged to use social distancing practices and sit as family groups No outside use of the facility

Transportation

Phase I School Closed	Phase II School Open	Phase III School Open
<ul style="list-style-type: none"> No student transportation Deliver lunches if approved 	<ul style="list-style-type: none"> Students will sit in family groups and have assigned seating Space between students will be maximized as much as possible District vehicles will be sanitized before pick up and after drop-off Staff and students REQUIRED to wear face-coverings 	<ul style="list-style-type: none"> Students will sit in family groups and have assigned seating Space between students will be maximized as much as possible District vehicles will be sanitized before pick up and after drop-off. Staff and students RECOMMENDED to wear face-coverings.

Killdeer Reopening to School Health & Safety Committee:

Jeff Simmons - Killdeer School Superintendent

April Dutchuk - Board Member

Andrew Cook, Karter Kleeman, Brock Pittsley – Administration

Dr. LeAnn Nelson – COVID Distance Learning coordinator

Holly Schmidt - School Nurse/Teacher District COVID coordinator

Janell Jepson, Jenni Wallace & Jess Klym - Parents/Administrative Assistant

Nick Klatt & Shelly Bell – Buildings and Grounds

Margaret Kerr - Food Service

Sara Krueger - Dunn County Health Nurse

Approved by: Killdeer School Board Date: _____

Pam Kukla: _____

Forwarded to Parents: _____